

OVERVIEW:

National Productivity Organization, Ministry of Industries & Production announces one-day training program on **"Project Management"** at Islamabad.

This one-day program is designed to give an overview of project management tools and techniques and to provide essential knowledge for managing the projects more efficiently.

OBJECTIVES:

- To introduce you with real-world project management tools and techniques
- To get you better organized, prepared and effective in managing work, projects, events, documents and more

COURSE CONTENTS:

- The principles and philosophies of project management
- Applying the most effective components, knowledge areas and techniques in practical situations
- Tailoring project management processes to your business environment and organization
- Understanding and communicating project scope
- The human dimensions in project and change management
- Negotiation, communication and time management
- Managing effective project delivery

LEARNING METHODS:

- Power Point Presentations
- Role-Play
- Brainstorming
- Open Discussion
- Case Study

LIMITED SEATS ARE AVAILABLE

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Registration Deadline December 12, 2018

Timing: 09:30 AM – 04:30 PM



Green Productivity, Training, & Development Centre
National Productivity Organization
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