



PRODUCTIVITY TOOLS AND TECHNIQUES (April 27, 2018 at Islamabad)

OVERVIEW:

National Productivity Organization, Ministry of Industries & Production announces one day training program on "**Productivity Tools & Techniques**" at Islamabad.

This Programme is designed to impart the knowledge of implementing, managing, measuring and sustaining a productivity improvement drive to the middle and top management.

DESIGNED FOR:

Professionals, Managers, Executives and Technical Managers, PHD scholars, researchers and Students who have a key interest in managing productivity through mind-set change.

OBJECTIVE OF THE COURSE:

The programme aims to equip managers with tools and techniques to drive productivity. This includes the basic know-how on an in-house productivity drive, engagement of workers and how to sustain the efforts in productivity with the goal to improve operation productivity

COURSE CONTENTS:

- Introduction to Productivity, Quality and Competitiveness
- Basic Productivity, Quality Tools and Techniques
- Fundamental Productivity Techniques such as 5S, Suggestion Scheme and Quality Circles.
- Introduction to Total Quality Management

LEARNING METHODS:

- Power Point Presentations
- Role-play
- Brainstorm
- Open discussion
- Case study
- Self-assessment

Course Leader: **Mr. Abdul Sattar** has over 10 years of training experience in organizing and conducting professional training and executing projects in various sectors. He has attained professional trainings both nationally and internationally and has been conducting so many training in different institutes.

Registration Deadline:

April 26, 2018

INVESTMENT: PKR 6,000/- Only
(Includes Course Material, Lunch, Tea and Certificate)

Timing: 09:30 AM – 04:30 PM

Venue: Islamabad

For Registration Please Contact

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Ministry of Industries & Production, Government of Pakistan